**DLT: Invitation to the annual General Meeting of Shareholders of 2020**

On 03 Jun 2020, Vinacomin - Tourism & Trading Joint Stock Company announced the invitation to the annual General Meeting of Shareholders of 2020 as follows:

To: Shareholders of Vinacomin - Tourism & Trading Joint Stock Company

The Board of Directors of Vinacomin - Tourism & Trading Joint Stock Company cordially invites shareholders to attend the Annual General Meeting of Shareholders of the Company in 2020 as follows:

1. Time: 7:30 on Monday, June 22, 2020

2. Location: Van Long Hotel - 801 Tran Phu Street, Cam Pha City, Quang Ninh Province

3. Meeting content:

3.1 Discussion and approval:

- Official agenda and working regulations of the annual General Meeting of Shareholders

- Report on the activities of the Board of Directors for the third term (2015-2020), directions for the fourth term (2020-2025)

- Report on business and production results in 2019, production and business plan in 2020

- Operation report of the Supervisory Board for the third term (2015-2020), direction for the fourth term (2020-2025)

- Report on the salary of the Management Board and remuneration of the Board of Directors and the Supervisory Board in 2019; payment plan for salaries and remuneration in 2020

- Report of the Supervisory Board on appraising the financial statement of 2019 after the audit

- Statement on the change in personnel of the Board of Directors for the third term (period of 2019-2020)

- Statement on the audited financial statement and profit distribution plan for 2019

- Statement on selection of an auditing company to audit the financial statement of 2020 of the Company

- Statement on the issuance of shares to increase the charter capital

- Statement on supplements to the business line

- Statement of amendments to the Charter

- Other arising content (if any) under the authority of the annual General Meeting of Shareholders

3.2 Electing the Board of Directors and the Supervisory Board for the fourth term (2020 - 2025)

4. Participants

- Shareholders owning shares of the Company named in the list of shareholders on record date of 28 May 2020 or those authorized to attend legally

- Member of the Board of Directors and Supervisor of the Company

5. Registration for attendance:

- In order to organize the annual General Meeting of Shareholders in compliance with the regulations, please confirm attendance or authorization to the Company via post, fax or email before 16:30 on June 18, 2020

Shareholders or authorized persons bring ID card/ citizen card or passport and confirmation of attendance/ authorization (if not yet sent the original to the Company)

6. Nomination, candidacy: Shareholders who are candidates to members of the Board of Directors, the Supervisory Board of the Company for term IV (2020-2025) please follow the procedures based on the notice of nomination, candidacy to members of the Board of Directors and the Supervisory Board and election regulation posted on the Company's website and documents of the annual General Meeting of Shareholders

7. Documents of the Meeting:

- Documents attached to this Notice include: Agenda for the annual General Meeting of Shareholders in 2020 (expected); Confirmation of attendance; letter of authorization; Notice of nomination, candidacy for members of the Board of Directors, the Supervisory Board

- In addition to the above documents, shareholders please see the contents and documents related to the Annual General Meeting of the Company in 2020 on the website: [www.vttc.net.vn](http://www.vttc.net.vn)

8. For further information regarding the meeting, please contact:

Vinacomin - Tourism & Trading Joint Stock Company

Phone: 024 35180079 Fax: 024 38510413

8th Floor, Viet A Building, Duy Tan Street, Cau Giay District, Ha Noi City

Ms. Ngo Thi Minh Email: haminhvttc@gmail.com

This notice replaces an invitation